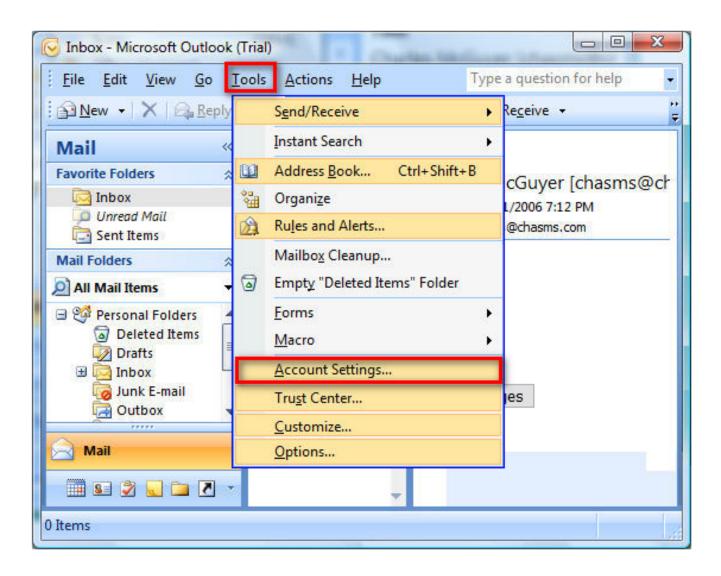
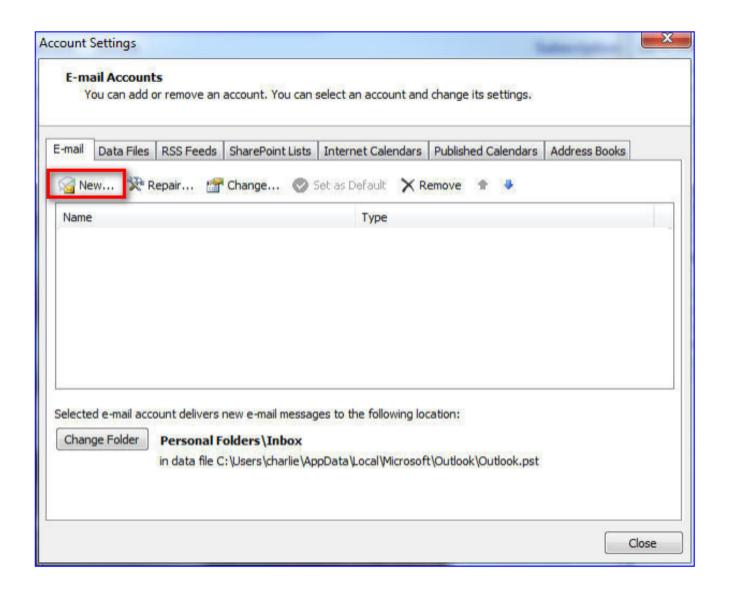
Outlook 2007

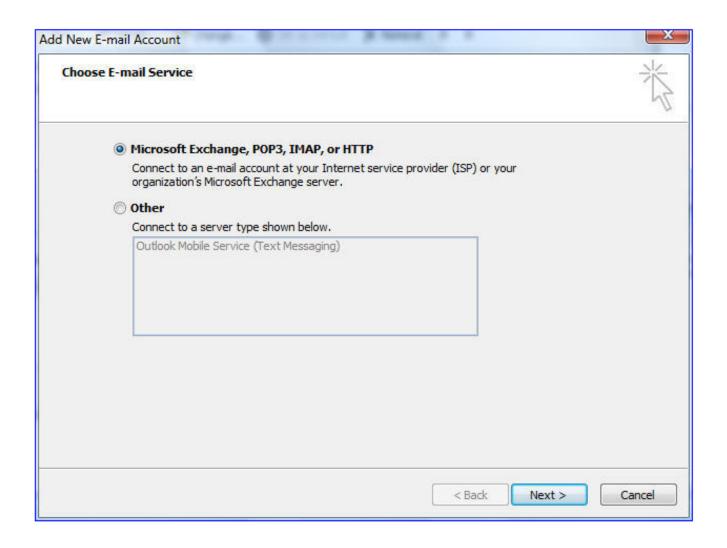
1. In Microsoft Outlook select **Tools** and click on **Account Settings**.



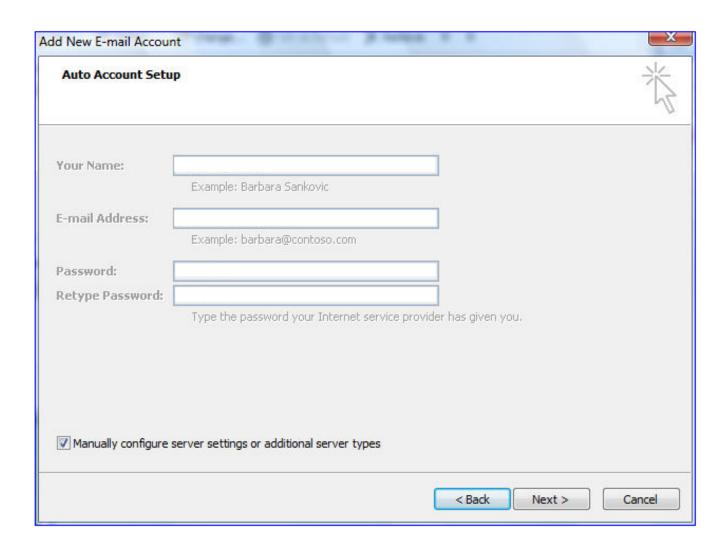
2. Select New.



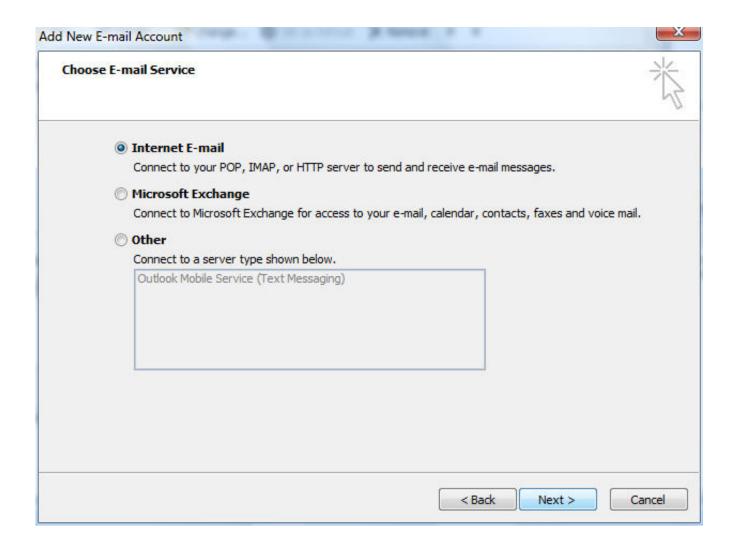
3. Make sure **Microsoft Exchange**, **POP3**, **IMAP** or **HTTP** is selected and click on **Next**.



4. Place a tick in the box next to **Manually configure server settings or additional server types** and click on **Next.**

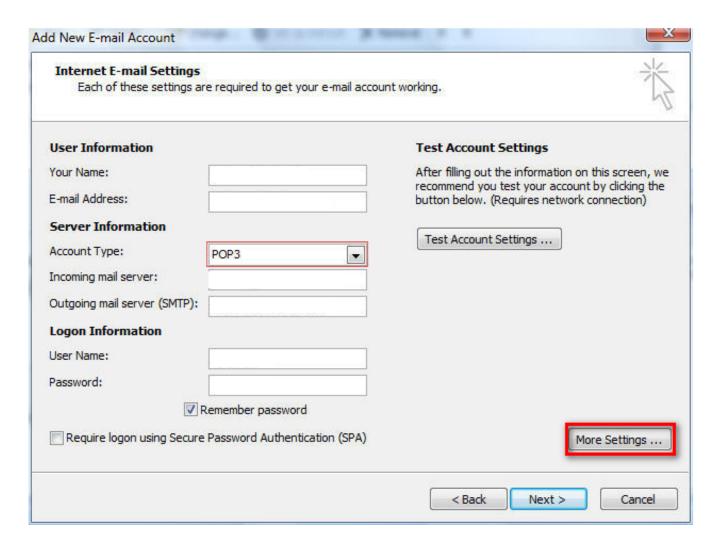


5. Select Internet E-mail and click on Next.

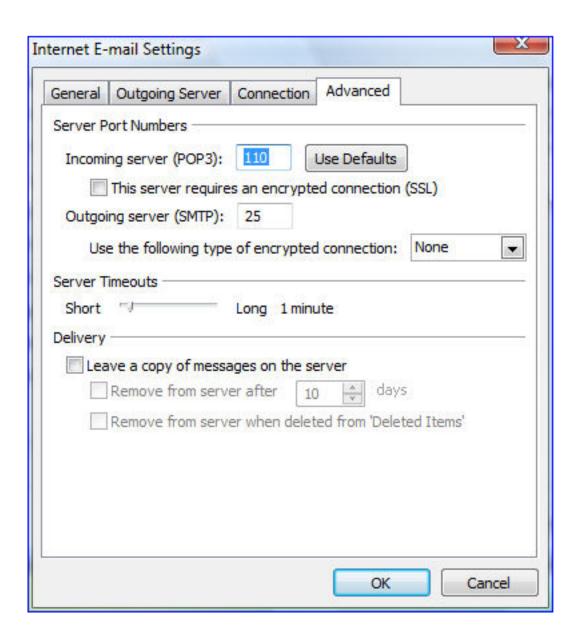


- 6. Enter the following information:
- Your Name: Enter your name the way you want it displayed.
- E-mail Address: Enter your SpinTel email address.
- Account Type: POP3
- Incoming mail server: pop3.spintel.net.au
- Outgoing mail server: smtp.spintel.net.au
- **Username**: First part of your SpinTel email address (If your address was 'john.doe@spin.net.au' you would only type 'john.doe')

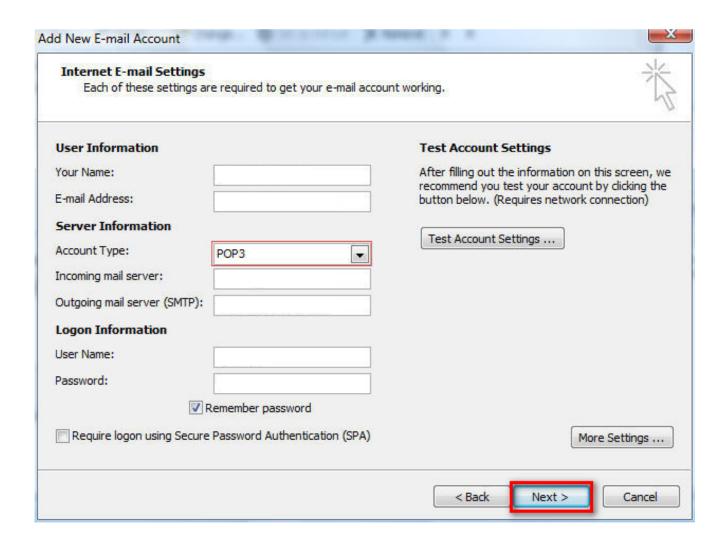
• Password: Your SpinTel email password



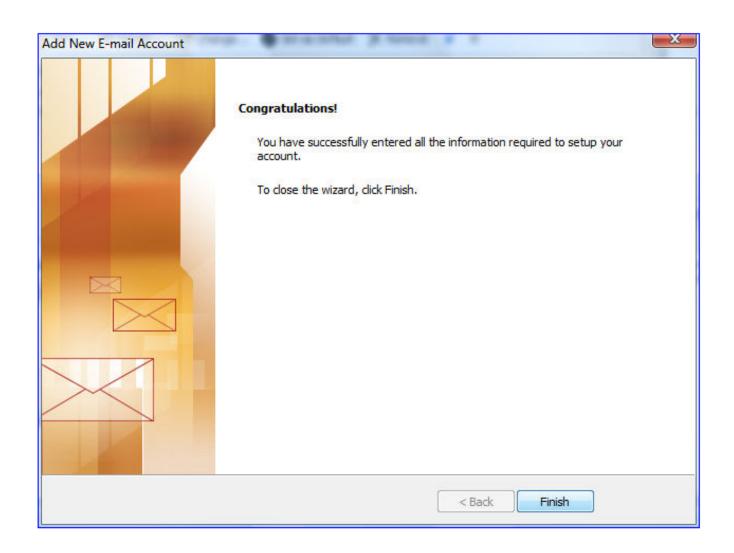
Click on **More Settings**, select **Advanced**, make sure **Incoming server** port is set to 110 and **Outgoing server** port is set to 25, then click **OK**.



7. Click on Next.



8. Click on Finish.



Online URL: https://articles.spintel.net.au/article/outlook-2007.html