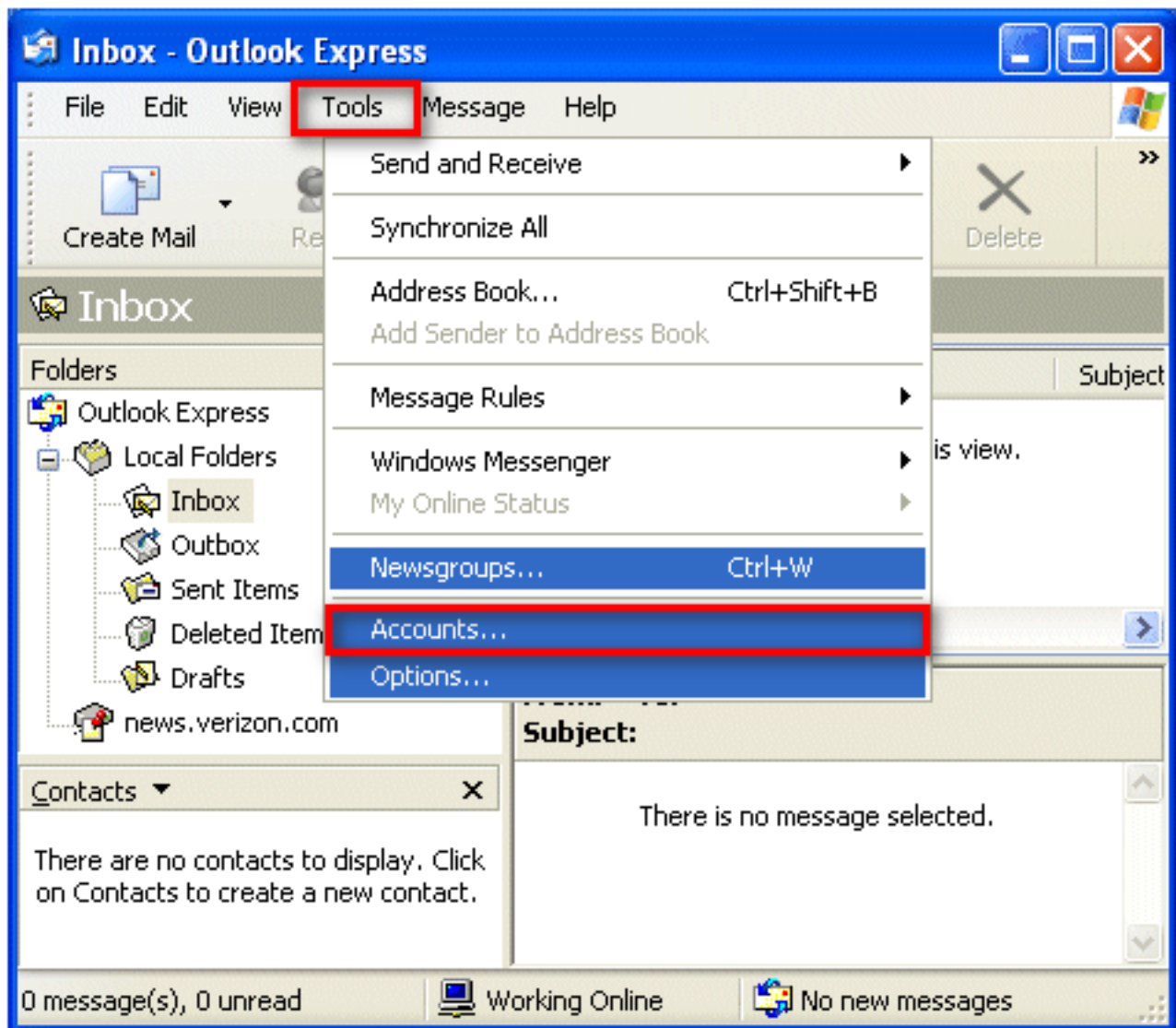
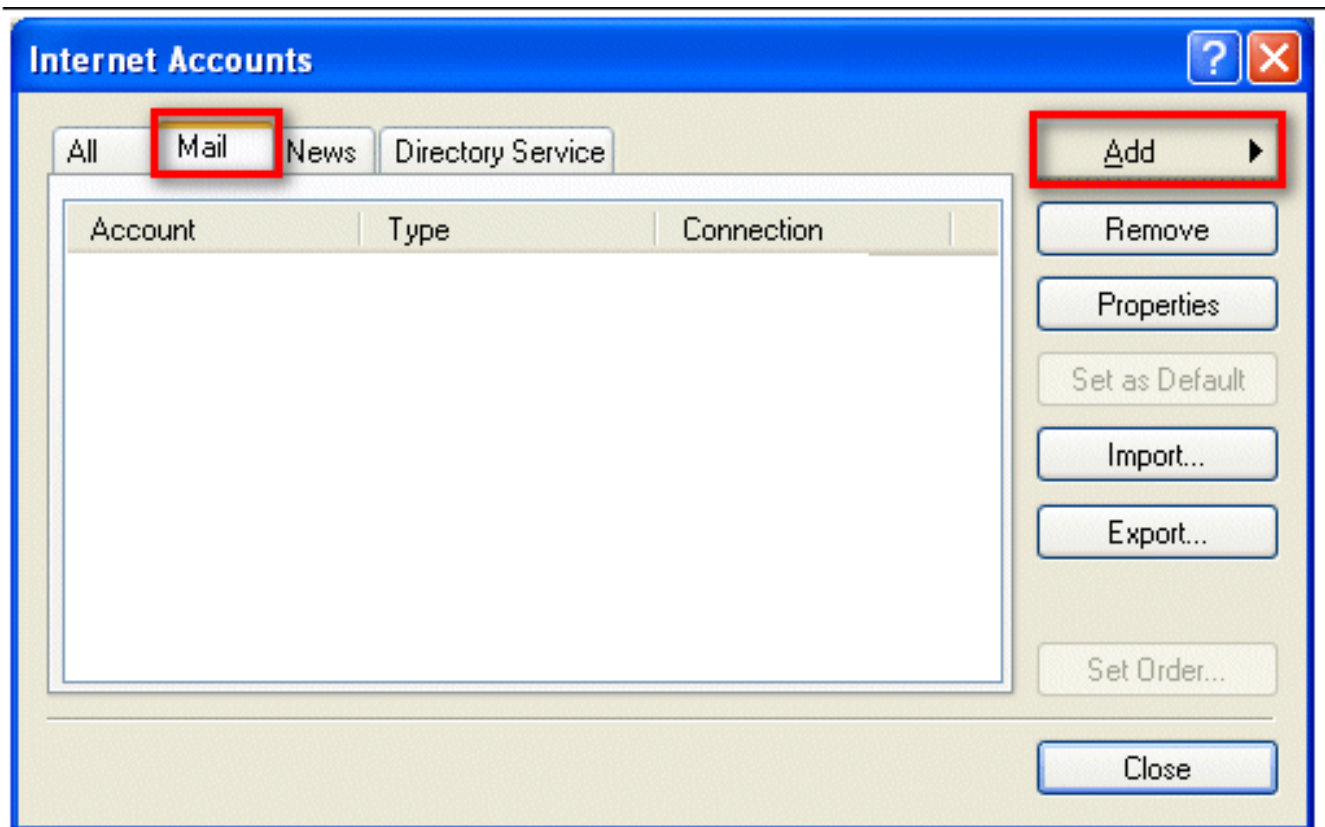


Outlook Express Set up

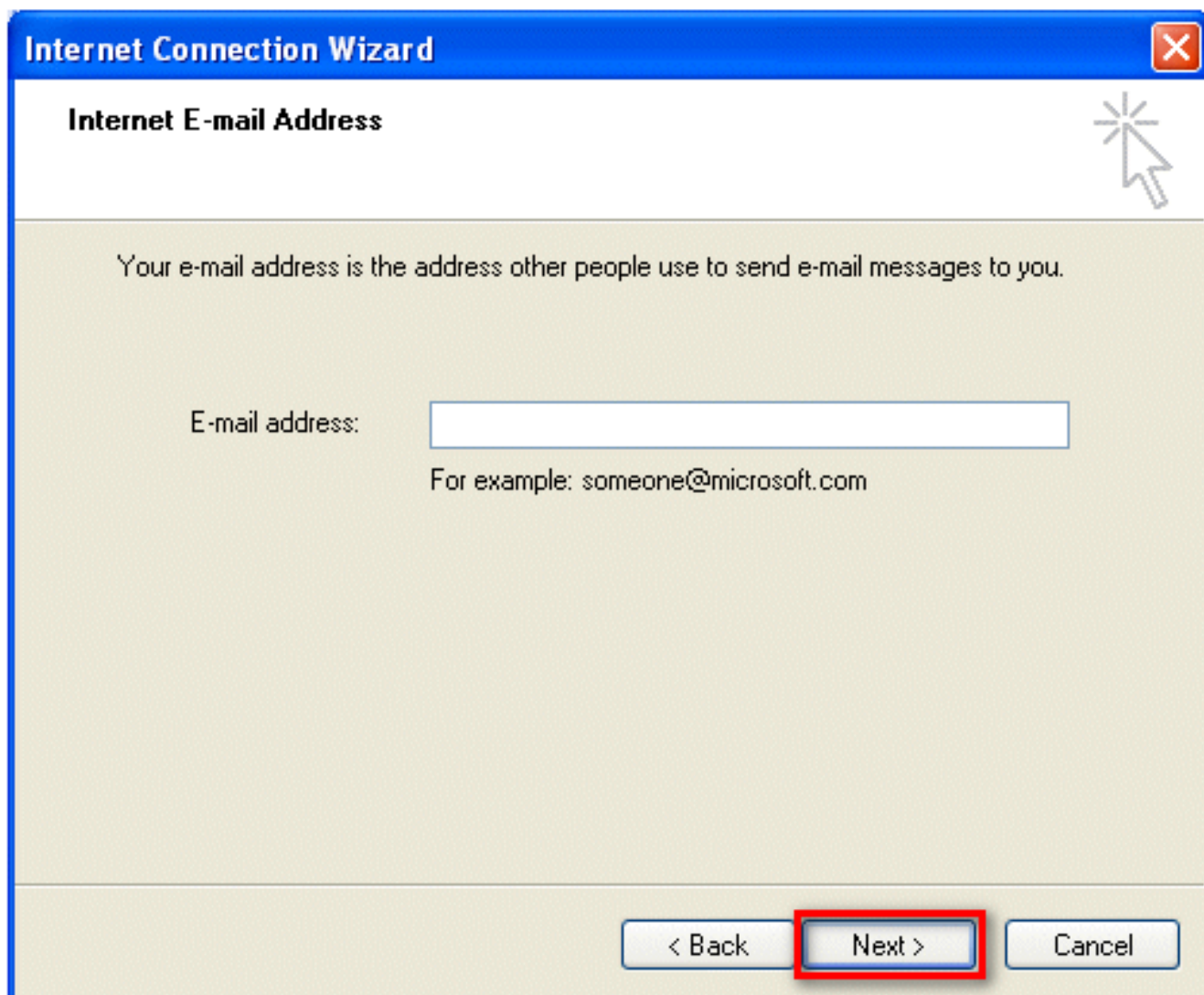
1. Select **Tools** and click on **Accounts**.



2. Select **Mail** and click on **Add**.



3. Enter your name in the **Display Name** field and click on **Next**.



The image shows a Windows XP-style dialog box titled "Internet Connection Wizard". The subtitle is "Internet E-mail Address". In the top right corner, there is a close button (X) and a help icon (a question mark with a mouse cursor). The main text area contains the instruction: "Your e-mail address is the address other people use to send e-mail messages to you." Below this, there is a label "E-mail address:" followed by a text input field. Underneath the input field, an example is provided: "For example: someone@microsoft.com". At the bottom of the dialog, there are three buttons: "< Back", "Next >", and "Cancel". The "Next >" button is highlighted with a red rectangular border.

Internet Connection Wizard

Internet E-mail Address

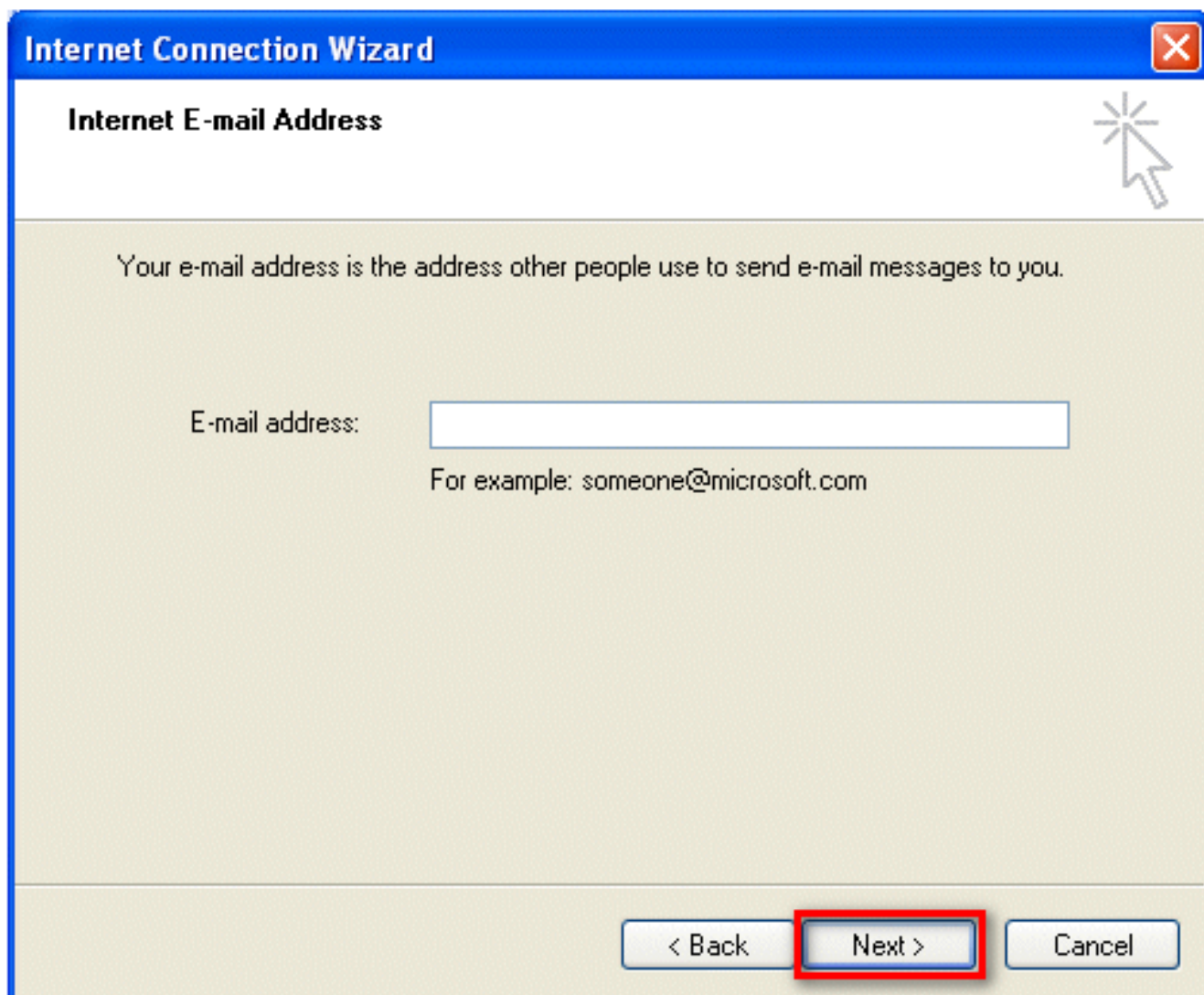
Your e-mail address is the address other people use to send e-mail messages to you.

E-mail address:

For example: someone@microsoft.com

< Back **Next >** Cancel

4. Enter your email address in the **email address** field and click on **Next**.



The image shows a Windows XP-style dialog box titled "Internet Connection Wizard". The subtitle is "Internet E-mail Address". In the top right corner, there is a red square button with a white "X". Below the title bar, on the right, is a grey icon of a hand pointing at a star. The main area of the dialog has a light beige background. It contains the text: "Your e-mail address is the address other people use to send e-mail messages to you." Below this is a label "E-mail address:" followed by a white text input field. Underneath the input field is the text "For example: someone@microsoft.com". At the bottom of the dialog, there are three buttons: "< Back", "Next >", and "Cancel". The "Next >" button is highlighted with a red rectangular border.

Internet Connection Wizard

Internet E-mail Address


Your e-mail address is the address other people use to send e-mail messages to you.


E-mail address:

For example: someone@microsoft.com

< Back **Next >** Cancel

5. Select **POP3** for **My incoming mail server is a**, make sure you have pop3.spintel.net.au in the **Incoming mail server** field and you have smtp.spintel.net.au in the **Outgoing mail server** field then click on **Next**.

Internet Connection Wizard 

E-mail Server Names 


My incoming mail server is a server.


Incoming mail (POP3, IMAP or HTTP) server:

An SMTP server is the server that is used for your outgoing e-mail.

Outgoing mail (SMTP) server:

6. Enter your username (does not include @spin.net.au) in the **Account name** field and your Password in the **Password** field then click on **Next**.

Internet Connection Wizard 

Internet Mail Logon 

Type the account name and password your Internet service provider has given you.

Account name:

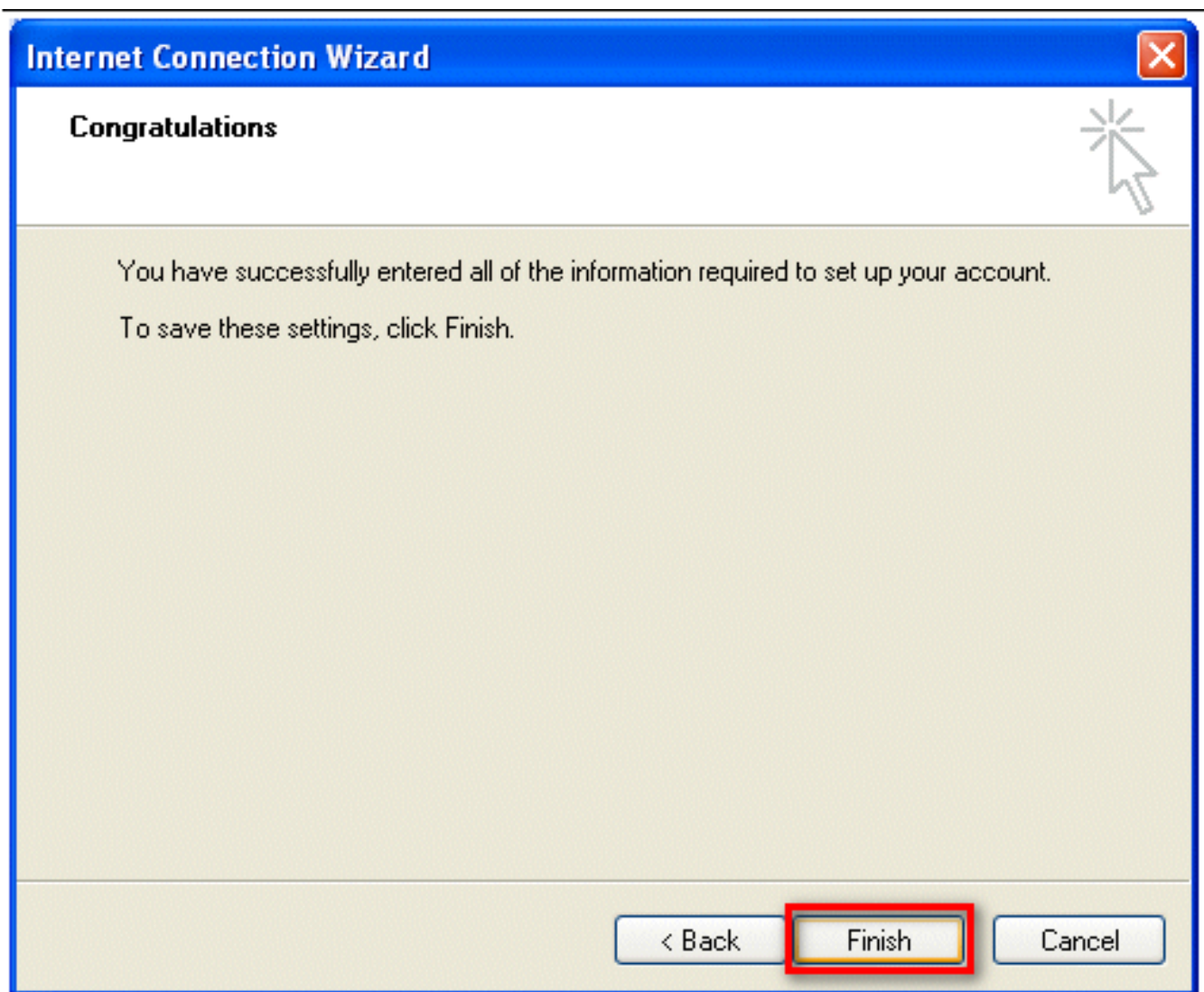
Password:

☒ Remember password

If your Internet service provider requires you to use Secure Password Authentication (SPA) to access your mail account, select the 'Log On Using Secure Password Authentication (SPA)' check box.

☐ Log on using Secure Password Authentication (SPA)

7. Click on **Finish**.



You are done and ready to start using your SpinTel email account.

Online URL: <https://articles.spintel.net.au/article/outlook-express-set-up.html>