Windows Live Mail 2011 core features:

- Easy to organize multiple email accounts and emails.
- Group conversations from the same subject.
- Send tons of high-quality pictures easily and fast, because of the integration with <u>SkyDrive</u>.
- Search is built-in right in your inbox, which makes it easier to find messages.
- Add events to the calendar right from your inbox.
- Add and manage contacts.
- RSS feeds capabilities.
- Centralize all your emails into one inbox timeline with **Quick View**.

How to install Windows Live Mail 2011

1. Go to Windows Live Mail 2011 page, click Download now, and Run.

2. Windows Live Essentials 2011 installation starts and click on *Choose the programs you want to install*.

3. Select *Mail* among all products and click *Install*. Click *Close* once the

installation is done.

4. Next, start Windows Live Mail.



The first time you run the program it is going to ask you to enter your email account information, after adding it, choose whether or not to remember your password, and click *Next*. If you don't have an email account you can just click *Get a Windows Live email address* link to create one.

Windows Live Mail	X
Add your email accou If you have a Windows Live ID, sign in now Sign in to Windows Live	I nts 7. If not, you can create one later.
Email address: someone@example.com Get a Windows Live email address Password: Password: Remember this password Display name for your sent messages: Example: John Doe Manually configure server settings	Most email accounts work with Windows Live Mail including Hotmail Gmail and many others.
	Cancel Next

5. In the next question just click *Yes* and then *Finish*.

Note: If you need to add multiple email accounts click on *Add another email account* instead of *Finish* to repeat the process.

Windows Live Mail	×
Do you want to sign in as@live.com?	
Your Windows Live services are updated to match any chang when you are signed in. Learn more.	jes you make
Yes	No
Windows Live Mail	×
Your email account was added	
@live.com was added	
Add another email account	
	Finish

Configuring Windows Live Mail 2011 options:

To change the settings to your preference, go to menu > Options, and click on Mail.



Options					? ×	
Spel	ling	Connection		Adv	Advanced	
General	Read	Receipts	Send	Compose	Signatures	
General Genera						
	Check for ne If my comput Do not conr	w messages eve er is not connec iect	ry 10 ted at this time	minute(s)		
Default Mes	saging Program	ns		Mak	e Default	
	nis application i	is the default Ma	il handler			
Tr	nis application i	is NOT the defau	ult News hand	ler Mak	e Default	
OK Cancel Apply						

There you'll find most of the settings that you can customize:

• Customization for Send/Receive Messages.

- Make Windows Live Mail 2011 your default email program.
- Read, Receipts, Send, Compose, Signatures, Connection, and Advanced options.
- Spelling settings, custom dictionary, and configure languages
- And many other settings

Setting up your Windows Live Mail 2011

1. Select Accounts and then Email

📴 💽 🖓 🔂 💌 Unread er	mail - Windows Live Mail		8
	Accounts		
roup Propertie	5		
Email			
Quick V		∢ Mai	× .
Unread email Unread from contacts		Mo Di Mi Do Fr Sa 28 29 30 1 2 3	4 4
Unread feeds	There are no items in this view.	5 6 7 8 9 10) 11
Outbox		12 13 14 15 16 17 19 20 21 22 23 24	1 18
001004		26 27 28 29 30 31	11
		2 3 4 5 6 7	8
		Today No events for the ru	ext
		month	
2 11 2			
Calendar			
Contacts			
S Feeds			
Newsgroups			
0 message(s), 0 unread		Working online	•

2. Enter your SpinTel email address and password. Tick the box **Manually configure server settings** and click on **Next**.



3. Choose **server type** POP. **Logon username** should be your SpinTel username (without the @spin.net.au) and enter the remaining information displayed on the screenshot below then click on **Next/Finish**.

Mew Account	Unread email - Windows Live Mail Folders View Accounts Properties Windows Live Mail	
Quick views Unread email Unread from cor Unread feeds	Configure server settings	✓ Mai Mo Di Mi Do Fr Sa S 28 29 30 1 2 3 8 9 10 3
Outbox	Server type: Server address:	Port: 15 16 17 1 2 23 24 2
	Server address: Port: pop3.spintel.net.au 110 Requires a secure connection (SSL) Authenticate using: Clear text Logon user name:	L) 5 6 7
Mail Calendar Contacts Feeds	Cancel Back Next	Type a quick event for today (02.05)
Newsgroups		Working online

Online URL: <u>https://articles.spintel.net.au/article/windows-live-mail-2011-set-up.html</u>