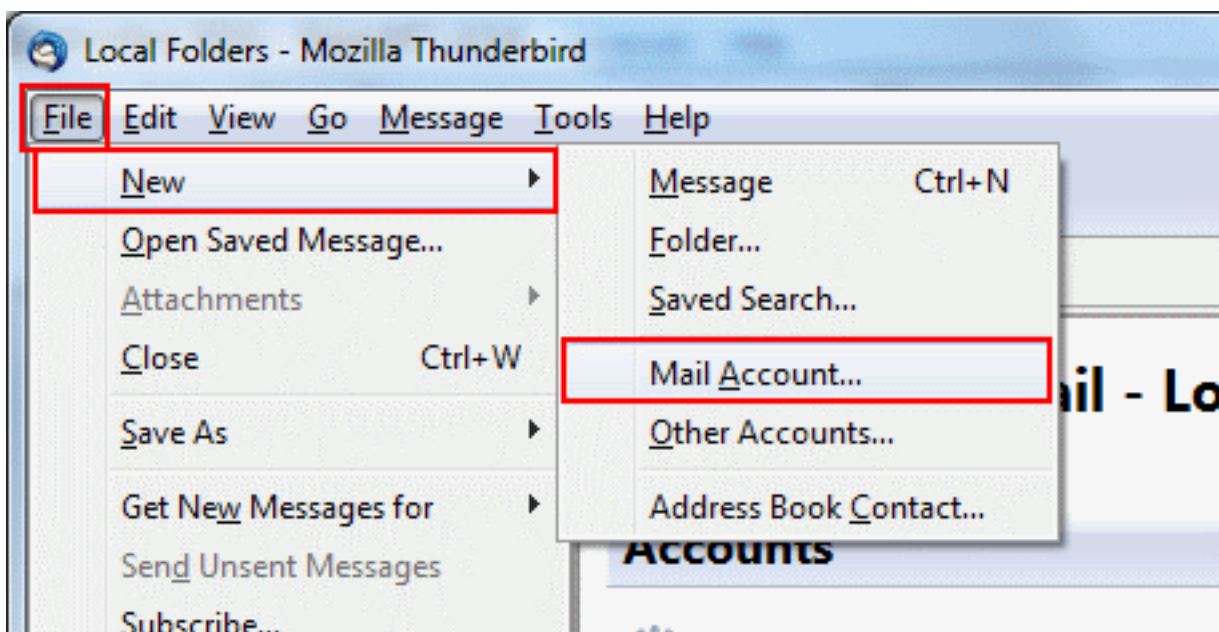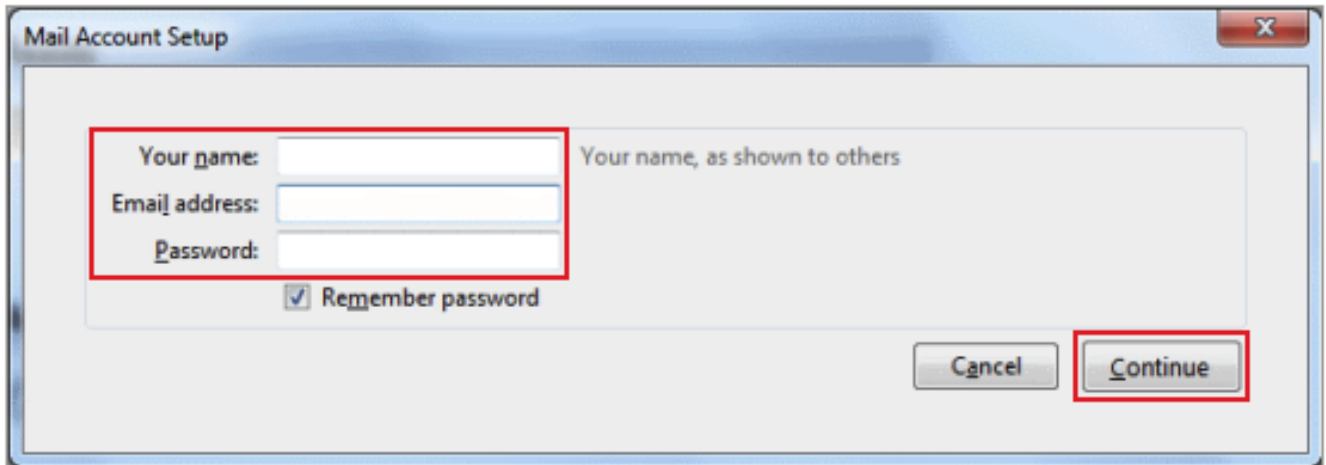# Thunderbird 3 Set up

1. If this is the first time you've opened Thunderbird, the **Mail Account Setup** window will appear automatically (continue to step 2). Otherwise, go to **File** on the top bar and select **Mail Account**.

For newer version, see this guide.

2. Fill in your name, email address and password.

• **Your Name**: Enter your full name (or the name you'd like people to see when you send them email from this account).

• **Email Address**: Enter the SpinTel email address you're setting up.

• **Password**: Enter the password for the email address you're setting up.

Then click on **Continue**.

3. Now Thunderbird will try and detect your mail settings. **This won't work** so you'll need to enter them yourself (see information below the screenshot if you need help with this).

• **Username**: Enter the username (without @spin.net.au) and password for the email address you're setting up.

• **Incoming**: Enter pop3.spintel.net.au

• **Outgoing**: Enter smtp.spintel.net.au

When you've finished, click on **Re-test Configuration**.

4. Thunderbird will take a minute to check the settings you've entered.
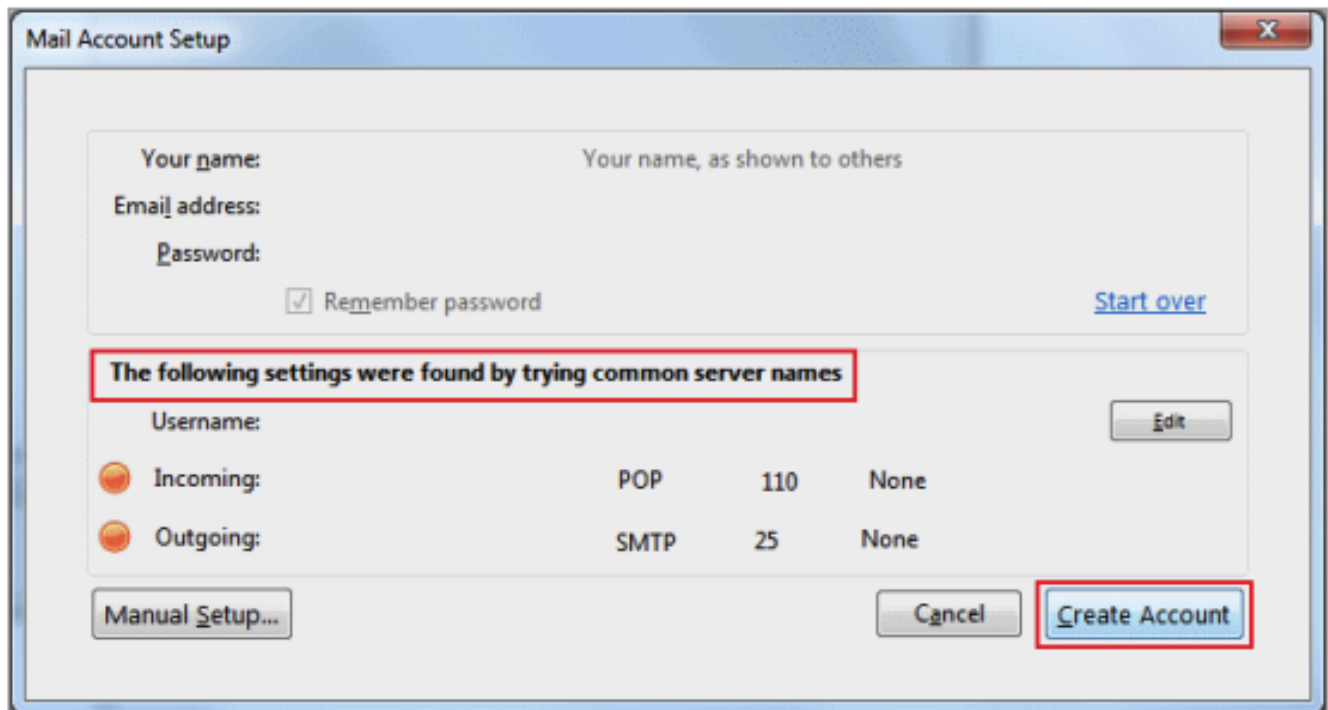
• If your settings are correct, it'll say **The following settings were found by trying common server names** or **Thunderbird has found the settings for your account**, click on **Create Account** and move to the next step

• If there's a problem, make sure your settings match the screenshot in step 3 and click on **Re-test Configuration.**

5. You'll see a warning screen like the one below. To continue you'll need to tick **I understand the risks** and click on **Create Account**.
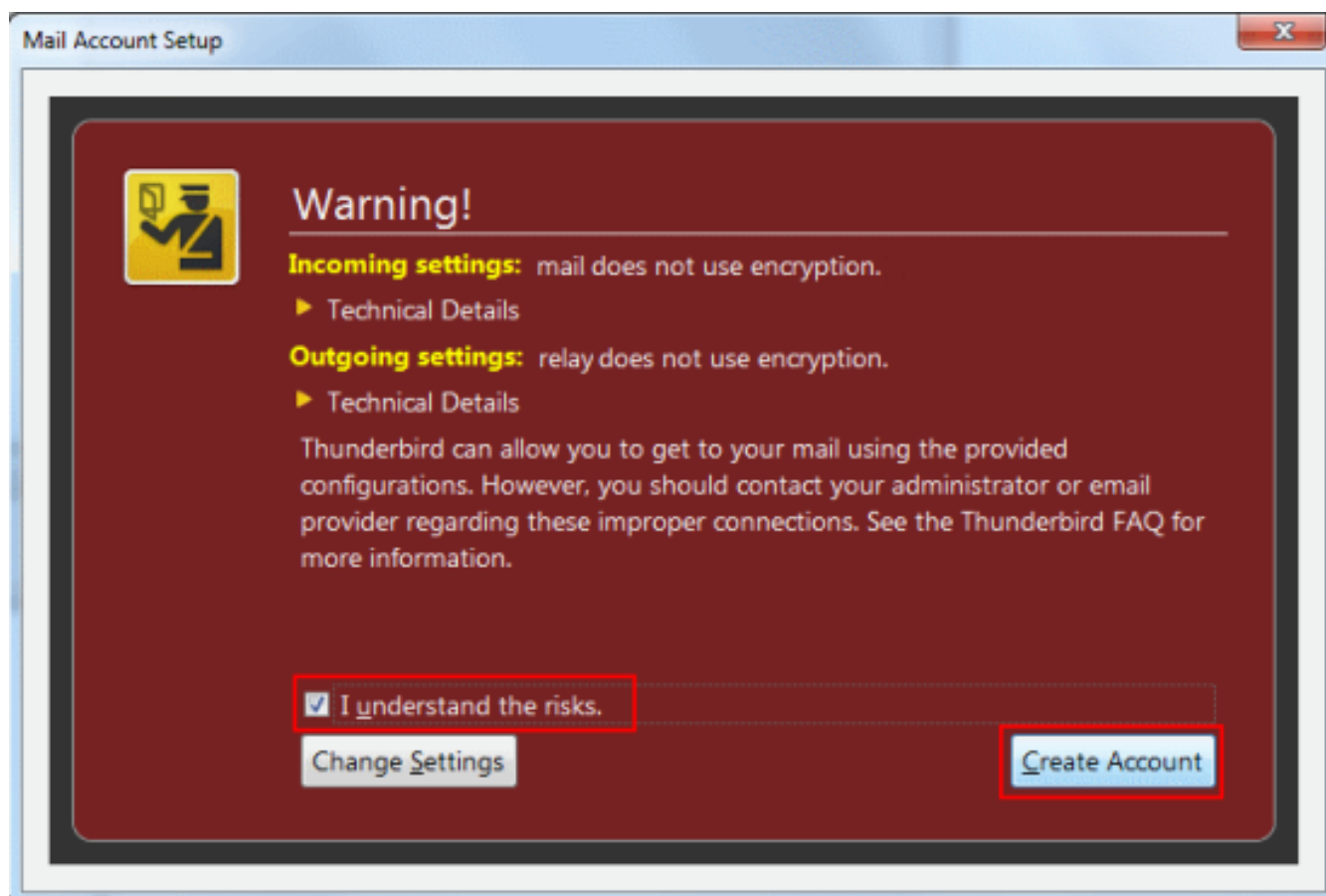
6. Select **Tools** and click on **Account Settings**.
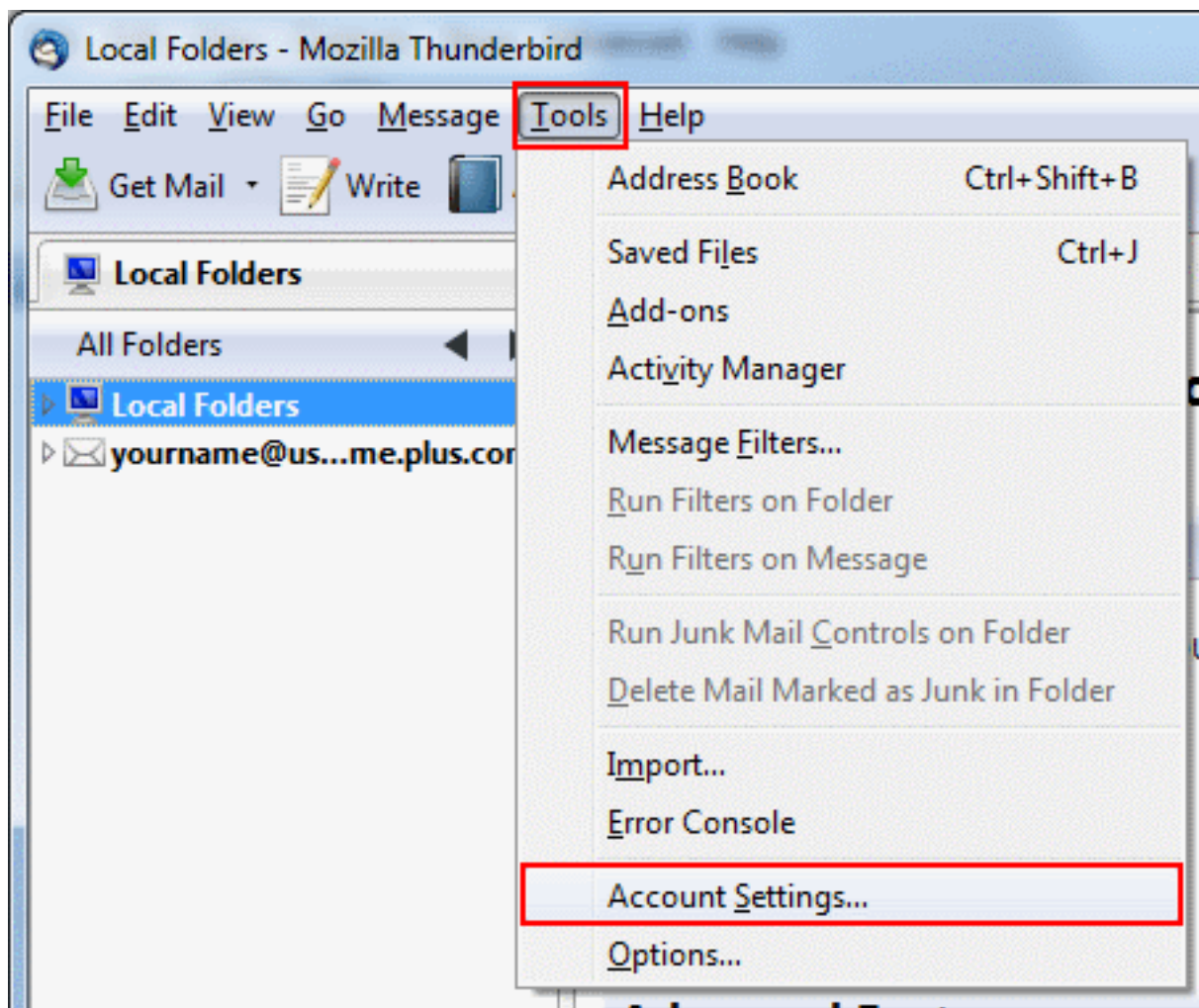
7. Select **Outgoing Server (SMTP)** on the left hand menu, choose the SMTP account (smtp.spintel.net.au) and click **Edit** on the right.
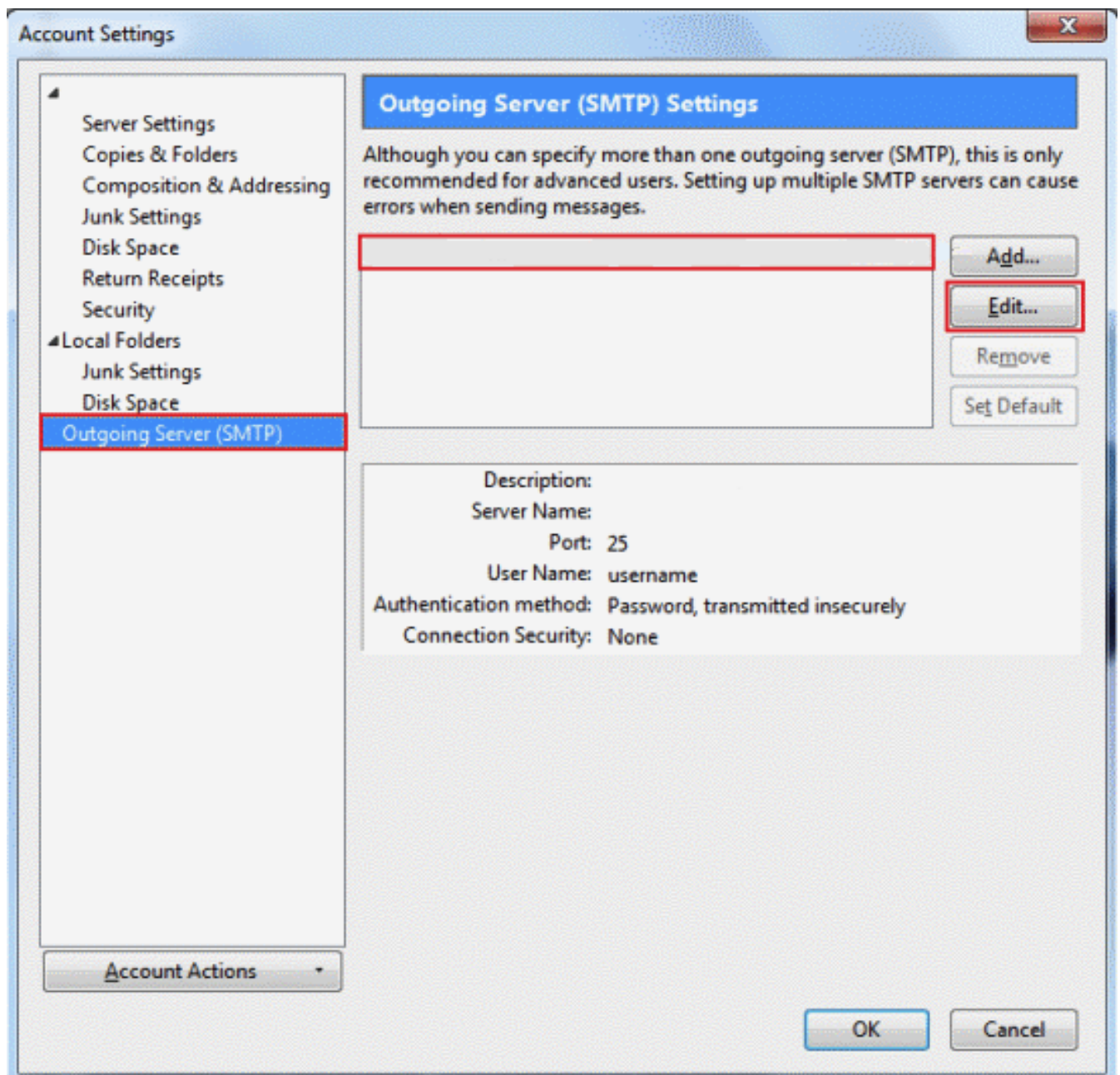
8. Make sure the settings match those shown below the screenshot.

• **Server Name** should be smtp.spintel.net.au and the **Port** should be **25**.

• **Connection Security** is set to None.

• **Authentication method** is set to No authentication (this will grey out the User Name box, so you can't edit it)

Click on **OK** once you've finished entering these details.

9. That's everything you need to do. Click **OK** again to finish. Click **Get Mail** and your email will be downloaded to your Inbox.

Congratulations, you have successfully set up your email address.

Online URL: https://articles.spintel.net.au/article/thunderbird-3-set-up.html