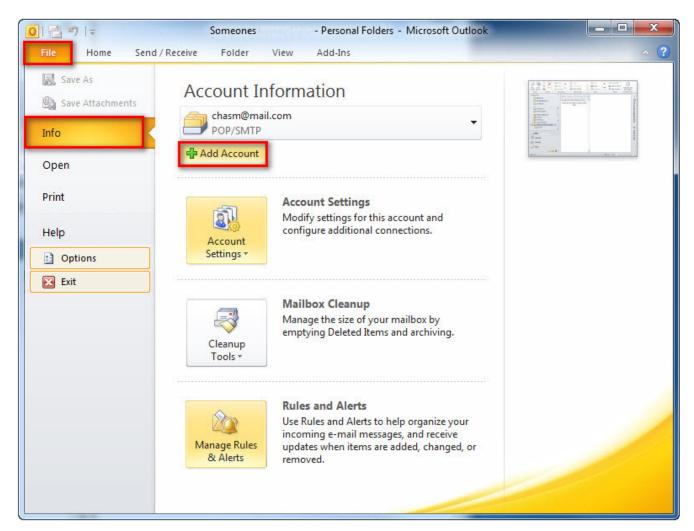
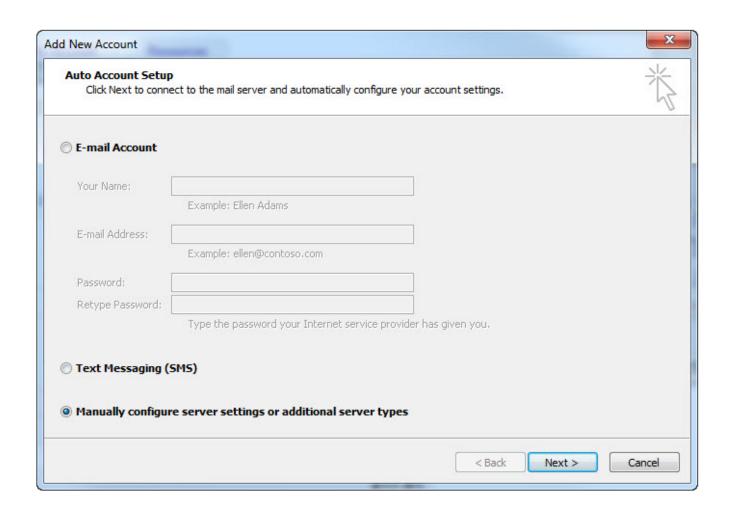
## Outlook 2010

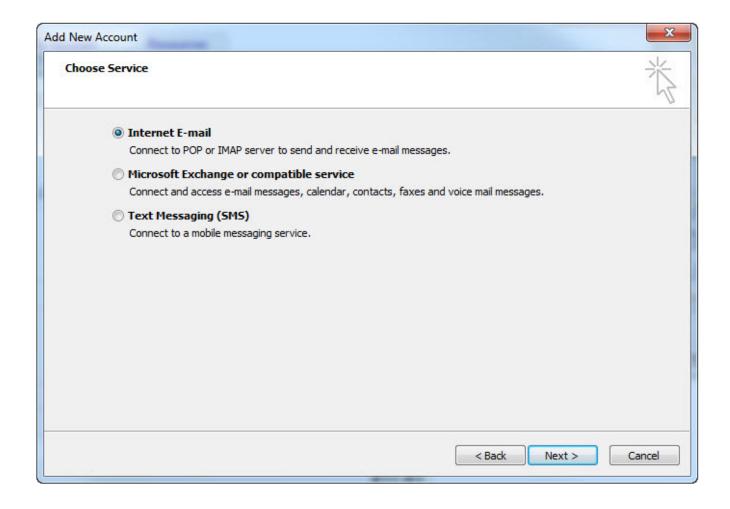
1. Click on File and select Info, then Add Account.



2. Select Manually configure server settings or additional server types and click **Next**.



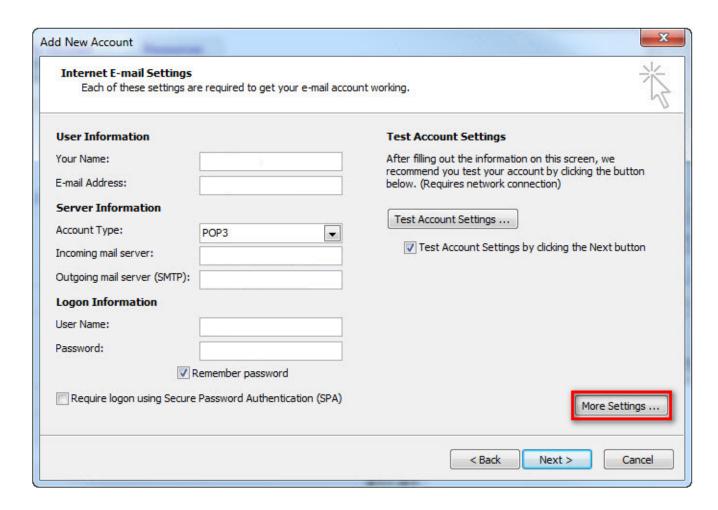
3. Select **Internet E-mail** and click **Next**.



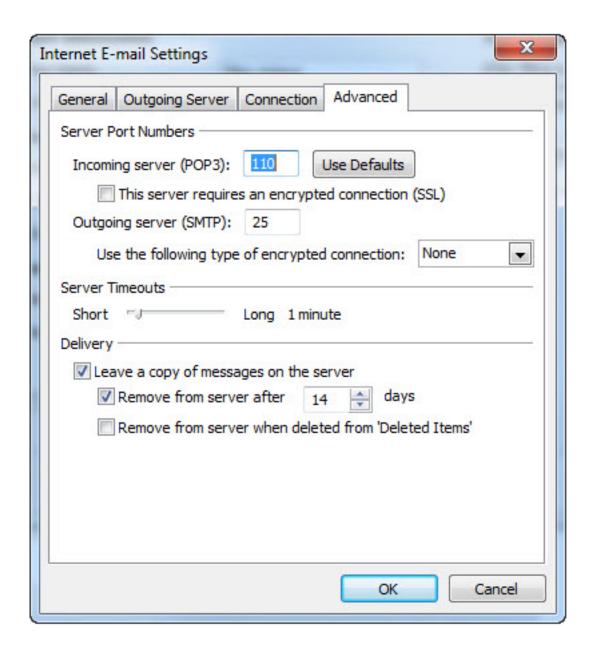
- 4. Please fill in the appropriate information
- Your Name: The name you want recipients to see when they receive mail from you
- E-mail address: username@spin.net.au
- Account type: POP3
- Incoming mail server: pop3.spintel.net.au
- Outgoing mail server: <a href="mailto:smtp.spintel.net.au">smtp.spintel.net.au</a>
- **Username**: The first part of e-mail address without the realm (@spin.net.au) (Example: if your e-mail address is john.doe@spin.net.au, your username is john.doe)
- Password: Your SpinTel email password

Make sure that **Remember password** is ticked and **Require logon using Secure Password Authentication (SPA)** remains unticked, then click on

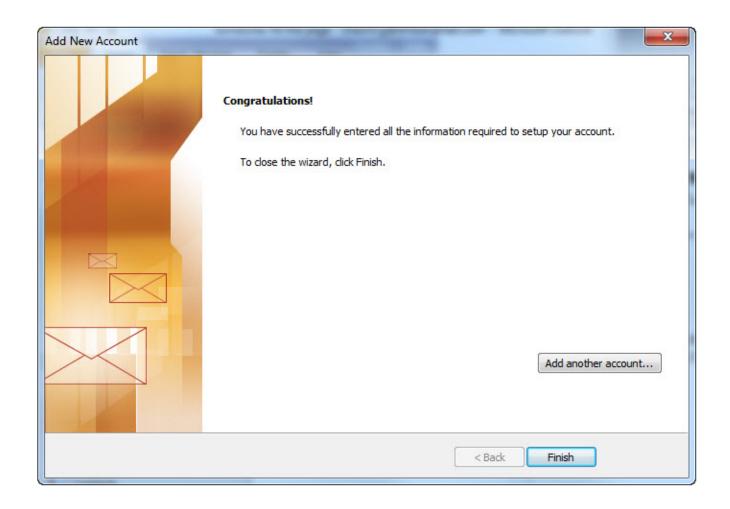
## **More Settings.**



5. Select **Advanced**, make sure that **Incoming server** port is set to 110 and **Outgoing server** port is 25, then click **OK**.



6. Click **Next**. The program will test the settings and should show as follows:



Online URL: https://articles.spintel.net.au/article/outlook-2010.html